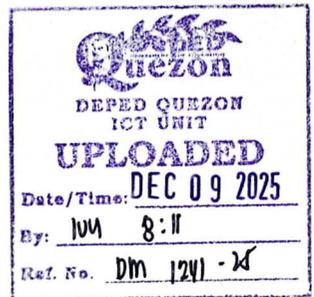




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



05 December 2025

DIVISION MEMORANDUM
DM No. 1241, s. 2025

**DISTRIBUTION OF REPEAT ORDER FOR FOLDABLE TABLE AND HYGIENE KIT FOR
THE SCHOOL-BASED FEEDING PROGRAM IMPLEMENTATION (SY 2025-2026)**

To: Assistant Schools Division Superintendents
Division Chiefs
Section Heads
Public Schools District Supervisors
Elementary School Heads
School Health Personnel
All Others Concerned

1. In reference to the **DepEd Order No. 31, 2021** titled “**Operational Guidelines on the Implementation of School-Based Feeding Program,**” this Office announces the delivery and distribution of foldable tables and hygiene kits to SBFP school implementers for SBFP beneficiaries of SY 2025-2026. This provision utilized the savings from the previous procurement activities involving foldable tables and hygiene kits in relation to the SBFP implementation.
2. In line with this, the Division Inspection Team, led by the Division Supply Officer, in coordination with the District Property Custodians and Administrative Officers II, shall conduct onsite inspections at the respective DOPs to facilitate the inspection and acceptance of foldable tables and hygiene kits starting the **second week of December 2025**, onwards. Furthermore, they are highly encouraged to formally endorse the foldable table and hygiene kit to their respective District Nurses for the proper distribution to the beneficiaries.
3. Please see the attached **Enclosure 1 for the DOP of foldable tables and hygiene kits**, and **Enclosure 2 and 3 for the Distribution List of foldable tables and hygiene kits**, respectively, which can also be accessed through this link or QR Code:

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
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- Enclosure 1: <https://tinyurl.com/Encl1-FT-HK-Final>



- Enclosure 2: <https://tinyurl.com/Encl2-FT>



- Enclosure 3: <https://tinyurl.com/Encl3-HK>



4. Please ensure that, when completing the Inspection and Acceptance Report, the Inspection Officer and the Property Officer are two different individuals. Additionally, the names and official designations of all signatories must be indicated, and the signatories should hold permanent positions.
5. Travel expenses for the Division Inspection Team relative to this activity shall be charged to the SBFP Program Support Fund or other local funds, subject to the usual accounting and auditing procedures.
6. Widest dissemination of and strict compliance with this Memorandum are highly desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

shs/mtma/12/05/2025
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Enclosure 1

DISTRIBUTION LIST

Item: Foldable Table and Hygiene Kit for SBFP beneficiaries

District	Drop-off Point	Foldable Table	Hygiene Kit
Burdeos	Real Sub-Office	2	60
Gen. Nakar 1		4	62
Gen. Nakar 2		2	45
Infanta		8	78
Jomalig		1	21
Mauban North		3	53
Mauban South		4	77
Panukulan		2	57
Patnanungan		4	41
Polillo		3	82
Real		2	66
Sampaloc		1	37
		<i>sub-total</i>	<i>36</i>
Agdangan	Division Office, Talipan, Pagbilao, Quezon	1	25
Alabat		1	22
Atimonan 1		3	62
Atimonan 2		1	50
Candelaria East		8	62
Candelaria West		5	46
Dolores		2	48
San Antonio		2	53
Padre Burgos		1	51
Pagbilao 1		7	38
Pagbilao 2		5	30
Sariaya East	8	63	

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 Region IV-A
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Lucban		4	54
Perez		1	29
Sariaya West		15	94
Tiaong 1		5	63
Tiaong 2		6	53
	<i>sub-total</i>	<i>67</i>	<i>843</i>
Buenavista 1	Catanauan Sub-Office	2	46
Buenavista 2		1	45
Catanauan 1		3	54
Catanauan 2		2	62
Gen. Luna		4	62
Macalelon		2	74
Mulanay 1		2	50
Mulanay 2		4	53
Pitogo		0	62
San Andres		8	54
San Francisco 1		8	50
San Francisco 2		7	45
San Narciso 1		4	46
San Narciso 2		2	37
Unisan		1	66
	<i>subtotal</i>	<i>52</i>	<i>806</i>
Calauag East	Gumaca Sub-Office	2	78
Calauag West		4	105
Guinayangan North		1	42
Guinayangan South		1	61
Gumaca East		4	61
Gumaca West		5	58
Lopez East		4	126
Lopez West		4	110

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Region IV-A
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Plaridel		1	18
Quezon		1	41
Tagkawayan 1		2	82
Tagkawayan 2		3	73
	<i>subtotal</i>	<i>38</i>	<i>855</i>
	Total	<i>193</i>	<i>3,183</i>

Prepared by:


MA. TERESITA M. ABELLA
Div. SBFP Focal Person

Noted by:


MARIE ANTOINETTE A. TESALONA
Medical Officer III

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Enclosure 2

DISTRIBUTION LIST

Item Description: **Foldable Table 6FT to SBFP School Implementers**
 Total no. of Recipients: 193

SCHOOL	DISTRICT	Foldable Table 6Ft	Received by: (Signature over printed name)	Date Received:
CD 1				
Burdeos CS	BURDEOS	1		
Calutcot Integrated School	BURDEOS	1		
Gen. Nakar Central School	GENERAL NAKAR I	1		
Batangan ES	GENERAL NAKAR I	1		
Minahan ES	GENERAL NAKAR I	1		
Catablangan ES	GENERAL NAKAR I	1		
Umiray ES	GENERAL NAKAR II	1		
Dinigman Integrated School	GENERAL NAKAR II	1		
Infanta CES	INFANTA	1		

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Dinahican ES	INFANTA	1	
Binulasan Integ. School	INFANTA	1	
Banugao ES	INFANTA	1	
Alitas ES	INFANTA	1	
PICAB ES (Pinaglapatan ES)	INFANTA	1	
Tongohin ES	INFANTA	1	
Gumian ES	INFANTA	1	
Jomalig CES	JOMALIG	1	
PEL I	LUCBAN	1	
PEL II	LUCBAN	1	
PE Maka	LUCBAN	1	
PEL 4	LUCBAN	1	
Mauban North ES I	MAUBAN NORTH	1	
Liwayway ES	MAUBAN NORTH	1	
San Lorenzo ES	MAUBAN NORTH	1	
Mauban South CES	MAUBAN SOUTH	1	
Cagsiay I ES	MAUBAN SOUTH	1	
Doña Aurora ES	MAUBAN SOUTH	1	

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Mauban South CES II	MAUBAN SOUTH	1	
Talipan ES	PAGBILAO I	1	
Pagbilao Central ES	PAGBILAO I	1	
Pagbilao East ES	PAGBILAO I	1	
Parang Pinagbayanan ES	PAGBILAO I	1	
Bukal ES	PAGBILAO I	1	
Mapagong-Alupaye ES	PAGBILAO I	1	
Pagbilao West ES	PAGBILAO I	1	
Polo South ES	PAGBILAO II	1	
Binahaan Integrated School	PAGBILAO II	1	
Palsabangon ES	PAGBILAO II	1	
Malicboy East ES	PAGBILAO II	1	
Polo North ES	PAGBILAO II	1	
Panukulan CS	PANUKULAN	1	
Bongliw ES	PANUKULAN	1	
Patnanungan CES	PATNANUNGAN	1	
Busdak ES	PATNANUNGAN	1	
Guinaygayan ES	PATNANUNGAN	1	

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Katakian ES	PATNANUNGAN	1	
Poililio CES	POLILLO	1	
Sibulan ES	POLILLO	1	
Taluong ES	POLILLO	1	
Real CES	REAL	1	
Tignoan ES	REAL	1	
Sampaloc ES Main	SAMPALOC	1	
CD 2			
Sta. Catalina CS	CANDELARIA EAST	1	
Pahinga Norte ES	CANDELARIA EAST	1	
Mangilag Sur ES	CANDELARIA EAST	1	
Malabanban Sur ES	CANDELARIA EAST	1	
Malabanban Norte ES	CANDELARIA EAST	1	
Sta. Catalina Norte ES	CANDELARIA EAST	1	
San Andres ES	CANDELARIA EAST	1	
Pahinga Sur ES	CANDELARIA EAST	1	
Masin ES	CANDELARIA WEST	1	
Bukal Sur ES	CANDELARIA WEST	1	

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Candelaria ES (Main)	CANDELARIA WEST	1	
Candelaria ES I & II	CANDELARIA WEST	1	
Masalukot I ES (Candelaria II ES)	CANDELARIA WEST	1	
Dolores CES	DOLORES	1	
Don Severo Filismino ES	DOLORES	1	
San Antonio CES	SAN ANTONIO	1	
Pury ES	SAN ANTONIO	1	
Sariaya East Central Main ES	SARIAYA EAST	1	
Castañas ES	SARIAYA EAST	1	
Canda ES	SARIAYA EAST	1	
Jose Rizal ES	SARIAYA EAST	1	
Balubal ES	SARIAYA EAST	1	
Manuel L. Quezon ES	SARIAYA EAST	1	
Mamala Integ. School	SARIAYA EAST	1	
Bucal ES	SARIAYA EAST	1	
Sto. Cristo ES	SARIAYA WEST	1	
Concepcion Ibaba ES	SARIAYA WEST	1	
Bignay I ES	SARIAYA WEST	1	

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Lutucan Central ES	SARIAYA WEST	1	
Manggalang I (Lagnas) ES	SARIAYA WEST	1	
Gov. Natalio & Susana Enriquez	SARIAYA WEST	1	
Kiling ES	SARIAYA WEST	1	
Emiliano Gala ES	SARIAYA WEST	1	
Bignay II ES	SARIAYA WEST	1	
San Roque ES	SARIAYA WEST	1	
Montecillo ES	SARIAYA WEST	1	
Concepcion Pinagbakuran ES	SARIAYA WEST	1	
Lutucan Bata ES	SARIAYA WEST	1	
Concepcion Banahaw ES	SARIAYA WEST	1	
Lutgarda Causapin ES (Guiguis Talon Annex PS)	SARIAYA WEST	1	
CM Recto Mem. CES	TIAONG I	1	
Bukal ES	TIAONG I	1	
Dona Concepcion H. Umali ES	TIAONG I	1	
Tiaong East ES	TIAONG I	1	
Ayusan ES	TIAONG I	1	

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Lusacan ES	TIAONG II	1	
Paiisa ES	TIAONG II	1	
Talisay ES	TIAONG II	1	
Anastacia ES	TIAONG II	1	
Cabay ES	TIAONG II	1	
Lagalag ES	TIAONG II	1	
CD 3			
Agdangan CES	AGDANGAN	1	
Buenvista CES	BUENAVISTA I	1	
Bagong Silang ES	BUENAVISTA I	1	
Hagonghong ES	BUENAVISTA II	1	
Catanauan CES	CATANAUAN I	1	
Don Abadilla ES	CATANAUAN I	1	
San Roque ES	CATANAUAN I	1	
San Isidro ES	CATANAUAN II	1	
Dahican ES	CATANAUAN II	1	
General Luna CES	GENERAL LUNA	1	
Sumilang ES	GENERAL LUNA	1	

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San Ignacio Ibaba ES	GENERAL LUNA	1	
San Isidro ES	GENERAL LUNA	1	
Macalelon Central ES	MACALELON	1	
Macalelon Annex	MACALELON	1	
Burgos ES	MULANAY I	1	
Malibago ES	MULANAY I	1	
Mulanay CES	MULANAY II	1	
Ilayang Yuni ES	MULANAY II	1	
Patabog ES	MULANAY II	1	
Sumagonsong ES	MULANAY II	1	
Padre Burgos CES	PADRE BURGOS	1	
San Andres Central ES	SAN ANDRES	1	
Talisay ES	SAN ANDRES	1	
Segaras ES	SAN ANDRES	1	
Camflora Annex ES	SAN ANDRES	1	
Mangero ES	SAN ANDRES	1	
Inanuran ES	SAN ANDRES	1	
Tala ES	SAN ANDRES	1	

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Alibihaban Integrated School	SAN ANDRES	1	
Aurora ES	SAN FRANCISCO I	1	
Bayog ES	SAN FRANCISCO I	1	
Casay ES	SAN FRANCISCO I	1	
Busdak ES	SAN FRANCISCO I	1	
Look Awasan ES	SAN FRANCISCO I	1	
Tayuman ES	SAN FRANCISCO I	1	
Mabunga ES	SAN FRANCISCO I	1	
Loawan ES	SAN FRANCISCO I	1	
Aurora Central Annex	SAN FRANCISCO II	1	
Pagsangahan ES	SAN FRANCISCO II	1	
Cumbahan ES	SAN FRANCISCO II	1	
Butanguiad ES	SAN FRANCISCO II	1	
Don Juan Vercelos ES	SAN FRANCISCO II	1	
Gregorio G. Edano Sr. (Nasalaan ES)	SAN FRANCISCO II	1	
Pugon ES	SAN FRANCISCO II	1	
San Narciso Central ES	SAN NARCISO I	1	
San Juan ES	SAN NARCISO I	1	

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Villa Reyes ES	SAN NARCISO I	1	
Binay ES	SAN NARCISO I	1	
Abuyon ES	SAN NARCISO II	1	
Lakdayan ES	SAN NARCISO II	1	
Unisan CES	UNISAN	1	
CD 4			
Alabat CES	ALABAT	1	
Atimonan CES	ATIMONAN I	1	
Balubad IS (Balubad ES)	ATIMONAN I	1	
Caridad Ibaba ES	ATIMONAN I	1	
Malinao Ilaya ES	ATIMONAN II	1	
Calauag East Central ES	CALAUAG EAST	1	
Sumilang ES	CALAUAG EAST	1	
Sabang ES	CALAUAG WEST	1	
Sto. Domingo ES	CALAUAG WEST	1	
Pinagkamaligan ES	CALAUAG WEST	1	
Sta. Maria ES	CALAUAG WEST	1	
Don Guillermo Eleazar ES	GUINAYANGAN NORTH	1	

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Guinayangan ES	GUINAYANGAN SOUTH	1	
Gumaca East CS	GUMACA EAST	1	
Camohaguin ES	GUMACA EAST	1	
Bantad-Villafuerte ES	GUMACA EAST	1	
Biga-Labnig ES	GUMACA EAST	1	
Gumaca West CS	GUMACA WEST	1	
Villa Bota ES	GUMACA WEST	1	
Progreso ES	GUMACA WEST	1	
Plaza Rizal EES	GUMACA WEST	1	
Villa Perez ES	GUMACA WEST	1	
Don Emilio Salumbides ES	LOPEZ EAST	1	
Villahermosa ES	LOPEZ EAST	1	
Lalaguna I Es	LOPEZ EAST	1	
Pamampangin ES	LOPEZ EAST	1	
Lopez West Bldg. I ES	LOPEZ WEST	1	
Gomez ES	LOPEZ WEST	1	
Hondagua ES	LOPEZ WEST	1	
Don Gregorio C. Yumul Sr. ES	LOPEZ WEST	1	

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Perez West ES	PEREZ	1	
Plaridel CS	PLARIDEL	1	
Quezon ES	QUEZON	1	
Rizal ES	TAGKAWAYAN I	1	
Katimo ES	TAGKAWAYAN I	1	
Tagkawayan CES	TAGKAWAYAN II	1	
Magsaysay ES	TAGKAWAYAN II	1	
Mapulot ES	TAGKAWAYAN II	1	

PREPARED BY:

Teresito M. Abella
MA. TERESITA M. ABELLA
 NIC/Div. SBFP Focal Person

NOTED BY:

Marie AnpoINETTE A. Tesalona
MARIE ANPOINETTE A. TESALONA
 Medical Officer III

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Enclosure 3

DISTRIBUTION LIST

Item Description: **Hygiene Kit Set for SBFP beneficiaries**
 Total no. of Recipients: 3,183

SCHOOL/ DISTRICT	Hygiene Kit Set	Received by: (Signature over printed name)	Date Received:
Burdeos	60		
Gen. Nakar 1	62		
Gen. Nakar 2	45		
Infanta	78		
Jomalig	21		
Lucban	54		

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Region IV-A
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Mauban North	53		
Mauban South	77		
Pagbilao 1	38		
Pagbilao 2	30		
Panukulan	57		
Patnanungan	41		
Polillo	82		
Real	66		
Sampaloc	37		
Candelaria East	62		
Candelaria West	46		
Dolores	48		

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San Antonio	53	
Sariaya East	63	
Sariaya West	94	
Tiaong 1	63	
Tiaong 2	53	
Agdangan	25	
Buenavista 1	46	
Buenavista 2	45	
Catanauan 1	54	
Catanauan 2	62	
Gen. Luna	62	
Macalelon	74	

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Mulanay 1	50		
Mulanay 2	53		
Padre Burgos	51		
Pitogo	62		
San Andres	54		
San Francisco 1	50		
San Francisco 2	45		
San Narciso 1	46		
San Narciso 2	37		
Unisan	66		
Alabat	22		
Atimonan 1	62		

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SCHOOLS DIVISION OF QUEZON PROVINCE

Atimonan 2	50		
Calauag East	78		
Calauag West	105		
Guinayangan North	42		
Guinayangan South	61		
Gumaca East	61		
Gumaca West	58		
Lopez East	126		
Lopez West	110		
Perez	29		
Plaridel	18		
Quezon	41		

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Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

Tagkawayan 1	82	
Tagkawayan 2	73	

3.183

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